## Professional Development

20th Midwest International Economic Development Conference
This student will be traveling to Houston, Texas, for the 20th Midwest International Economic Development Conference. The request includes funds for travel, lodging, meals, and conference registration.

Below are the budget sheet, verification of registration, and documentation of expenses.

## Invoice number mwiedc2023-dlivi0604-175

```
BILL TO:
Registration fee for mwiedc2023 ..... \$175
https://editorialexpress.com/conference/mwiedc2023
Amount charged: ..... \$175
Amount received: (credit card transaction ID OMX994058E392594W on 2023-02-20 14:10:24) ..... \$175
Amount due: ..... \$0

\section*{University of Connecticut | Presidential Scholars Enrichment Award}

\section*{BUDGET WORKSHEET}

This worksheet is to help you organize your budget before submitting your request for an Enrichment Award. If you are requesting your Enrichment Award for Study Abroad, please use their online application.
\begin{tabular}{|c|c|c|}
\hline Category/Item* & Explanation & Amount \\
\hline Research & (Supplies and/or consumables in the lab, printing \& copying, travel to collections, etc.) & \\
\hline laboratory supplies/equipment & & \\
\hline mileage & & \\
\hline other & & \\
\hline Professional Development & (Travel for research purposes or to attend pre-professional or a cademic conferences.) & \\
\hline mileage & Lyft Estimates: CT Travel \(=129\)-- TX Travel \(=74\) & 203 \\
\hline airfare & Bradley Int'l to George Bush Intercontinental -- Thursday, \(3 / 30\) to Sunday, 4/2 & 936 \\
\hline hotel /room costs & Hilton University of Houston - \$ \(175+\) tax/night (3 nights) & 525 \\
\hline meals/board & First \& last day; Friday breakfast \& lunch; Saturday breakfast, lunch, \& dinner & 150 \\
\hline registration fees & & 175 \\
\hline Study Abroad & \multicolumn{2}{|l|}{(Students may use the award funds ONLY for travel and foreign room and board.)} \\
\hline airfare & & \\
\hline room costs & & \\
\hline meals/board & & \\
\hline Internship & \multicolumn{2}{|l|}{(Items covered may include room, board, mileage/transportation, etc.)} \\
\hline mileage & & \\
\hline airfare & & \\
\hline hotel /room costs & & \\
\hline meals/board & & \\
\hline Volunteer/Service Costs & \multicolumn{2}{|l|}{(Costs associated with approved volunteer or UConn-sponsored service activities)} \\
\hline mileage & & \\
\hline airfare & & \\
\hline hotel /room costs & & \\
\hline meals/board & & \\
\hline \multicolumn{3}{|r|}{\multirow[t]{2}{*}{\begin{tabular}{l|l} 
& \(\$ 1989\) \\
Total Enrichment Experience Cost & \\
\cline { 2 - 3 } & \(\$ 1989\)
\end{tabular}}} \\
\hline & & \\
\hline & & \$1989 \\
\hline \multicolumn{3}{|c|}{Total Enrichment Award Amount Requested} \\
\hline Funds from other sources & \multicolumn{2}{|l|}{Please list sources and amounts of funding you expect in addition to this award} \\
\hline \multicolumn{3}{|l|}{N/A} \\
\hline \multicolumn{3}{|l|}{*Documentation for each expense listed will be required within the Presidential Enrichment Award Application} \\
\hline
\end{tabular}

Transportation Estimate (CT): \$129 (from apartment to airport and back)
Estimates were unavailable for actual travel days, so I selected a Thursday and Sunday to get the closest estimates.


Transportation Estimate (TX): \$74 (from airport to hotel and back)
Estimates were unavailable for actual travel days, so I selected a Thursday and Sunday to get the closest estimates.


Airfare Estimate: \$936


\section*{Booking options}


\section*{MWIEDC2023}


Home Registration Program Keynote Directions Hotel

\section*{Hilton University of Houston}

\author{
A block of rooms has been reserved at the Hilton University of Houston. Room rates are \$175+tax/night. The deadline to make hotel reservations is February 28, 2023, after which rooms will be released to the general public.
}

\section*{Meals Estimate: \$150}

Thursday \& Sunday: \$51.75
Friday: Breakfast \& lunch - \$33 (Dinner should be provided at the conference.)
Saturday: Breakfast, lunch, \& dinner - \$64


Meals \& Incidentals (M\&IE) rates and breakdown \({ }^{\text {( }}\)
Use this table to find the following information for federal employee travel:
M\&IE Total - the full daily amount received for a single calendar day of travel when that day is neither the first nor last day of travel.
Breakfast, lunch, dinner, incidentals - Separate amounts for meals and incidentals. M\&IE Total = Breakfast + Lunch + Dinner + Incidentals. Sometimes meal amounts must be deducted from trip voucher. See More Information
First \& last day of travel - amount received on the first and last day of travel and equals \(75 \%\) of total M\&IE.
\begin{tabular}{|c|c|c|c|c|c|c|c|}
\hline & & & & & & & Filter Results... \\
\hline \begin{tabular}{l}
Primary \\
Destination \(\qquad\)
\end{tabular} & County \({ }^{\text {i }}\) & M\&IE Total & \begin{tabular}{l}
Continental \\
Breakfast/Breakfast
\end{tabular} & Lunch & Dinner & Incidental Expenses & \begin{tabular}{l}
First \& Last \\
Day of Travel \(\boldsymbol{i}\)
\end{tabular} \\
\hline Houston & Montgomery / Fort Bend / Harris & \$69 & \$16 & \$17 & \$31 & \$5 & \$51.75 \\
\hline
\end{tabular}

Showing 1 to 1 of 1 entries
\begin{tabular}{|l|l|l|}
\hline Our current plan is to have Friday's conference dinner indoors, & \\
in a large banquet room. \\
Assuming that the Covid situation stays about the same as it is & O Yes O No \\
now, will you join us for dinner? \\
(Note: dinner is included in both student and non-student & \\
registrations at no extra cost) & \\
\hline
\end{tabular}

Registration: \$175
Non-student fee


Registration for the conference is via Editorial Express.

The registration fee is \(\$ 175\) with a discounted fee of \(\$ 75\) for students. The deadline to register is February 20 for presenters and March 17 for non-presenting attendees.```

