

## Presidential Scholar Enrichment Award - Travel Worksheet

**Student Name:** Jonathan Husky  
**Destination:** Boston  
**Departure Date:** 3/13/2024  
**Return Date:** 3/15/2024

Airfare	\$0.00			
Hotel	\$562.00			
Ground Transportation	\$0.00			
Mileage	\$113.90	Miles	170	Rate \$0.67 2024 Rate
Registration	\$150.00			
Parking	\$90.00	Days	2	Rate \$45.00
Meals (see below)	\$177.50			
<b>Total Cost</b>	\$1,093.40			
<b>Total Requested</b>	<b>\$1,093.40</b>			(Max = \$2,500)

### Meals

The cost for meals is calculated by day (per diem), depending on your destination: <https://www.gsa.gov/travel/plan-book/per-diem-rates>  
 Find the appropriate Per Diem rates for your destination (search by state is the easiest) and enter them below (by meal)  
 When you do the search, make sure that you select "Meals and Incidentals" at the top. The default is "Lodging Rates".  
 If your event is providing some meals, you need to enter \$0 for that meal each day

	<u>Meals Included? (None, B, L, D)</u>	<u>Per Diem</u>	<u>Breakfast</u>	<u>Lunch</u>	<u>Dinner</u>	<u>Incidentals</u>
Day 1	None	\$59.25				
Day 2	Lunch	\$59.00	\$18	\$0	\$36	\$5
Day 3	None	\$59.25				
	<b>Meals total:</b>	<b>\$177.50</b>				

Please remember that the per diem for your first and last day of travel is 75% of the regular per diem rate